



Position Description: Mentor, I CAN Network

Purpose of the Mentor role

I CAN Mentors build the confidence and enable young people on the Autism Spectrum through empowering mentoring relationships. The Mentor is someone who can relate to the experiences and individual strengths of people on the Autism Spectrum.

Position of Mentor, I CAN Network

The role of an I CAN Mentor is to empower a person on the Spectrum (whether in primary/ secondary school, university/ TAFE, workplaces or communities) with greater confidence and self-acceptance. To be successful, Mentors will view Autism through a positive lens and embrace I CAN's purpose - *to prove what people on the Spectrum CAN do.*

Mentors need to be able to work in a highly flexible organisation that is rapidly building the required systems to be able to support a diverse range of individuals and communities across Victoria and wider Australia. Mentors will be assigned mentee/s to support as new organisations, communities or individuals purchase I CAN's mentoring packages. In the process of assignment, the skill set and life stage of the mentor will be matched, as much as possible, to their prospective mentees. Our mentees are diverse and can be in schools, universities/ TAFEs, workplaces and communities. Successful applicants will be able to relate to I CAN's mentees and have flexible availability for mentoring engagements throughout the week, primarily during school hours.

Mentors will be coached and supported by their immediate Network Leader who is managed by a Mentor Manager who reports to the CEO. Mentors will be remunerated for a fixed number of hours under a fixed-term independent contractor agreement, responsible for their own insurance, taxation and personal equipment (other than that issued by I CAN).

The successful applicant will require a Working With Children & National Police Check prior to commencement in compliance with the Victorian Government's Child Safe Standards. I CAN will make a small financial contribution towards the procurement of the WWCC. I CAN will make a small financial contribution towards the procurement of the WWCC.

What will YOU get out of this?

- A whole lot of fun!
- Meeting great people and making new friends!
- Enhancing your professional skills and networks
- Growing your self-confidence
- Sense of making a difference
- Networking with community organisations
- Insight into talents of Autism
- Making an impact on a small, ambitious organisation

How to Apply?

Please apply in writing to opportunities@icannetwork.com.au with 'Attn: Jeff - Mentor application' in the subject title by midnight on Monday, 5 December, 2016. You will need to attach a copy of your CV and a cover letter addressing your suitability to the 'key responsibilities' outlined below.



Key position information		Date updated: 07/11/2016	
Title: Mentor, I CAN Network		Position reports to: Network Leader Next-up Manager: Mentor Manager	
Primary purpose of position		Interests	Capabilities
I CAN's Mentors build the confidence and enable young people on the Autism Spectrum through empowering mentoring relationships.		<ul style="list-style-type: none"> • Passion for youth • Passion for people on Autism Spectrum and their talents • Belief in I CAN Network's Values 	<ul style="list-style-type: none"> • Listening • Teamwork • Communication • Group facilitation
Key Responsibilities		Tasks	
Duty of Care		<ul style="list-style-type: none"> • Holding a valid Working with Children Check and/or State equivalent • Strict adherence to I CAN Network's training and policies on duty of care • Maintaining dialogue with Network Leader on meeting duty of care obligations 	
Delivery of I CAN Mentoring Program		<ul style="list-style-type: none"> • Actively participate in I CAN's Mentor Training • Facilitation of group mentoring sessions • Customise the application of I CAN's mentoring modules to the strengths of assigned mentees • Meet reporting requirements following mentoring sessions • Actively contribute to the ongoing design and evolution of I CAN's mentoring modules 	
Mentoring Young People on the Autism Spectrum		<ul style="list-style-type: none"> • Believing in mentees and valuing/ leveraging their individual motivations and talents • Working with mentees to enable them and change the culture around them • Being patient, understanding and aware of how your actions affect mentees • Working with mentees' 'I CAN Networks', within the boundaries of the program • Raising potential conflicts or issues immediately with the Network Leader 	
Working for the I CAN Network		<ul style="list-style-type: none"> • Actively promoting I CAN and seeking out new supporters • Identifying and enabling the next generation of mentors from among mentees • Upholding I CAN's Actionable Values - <i>We are Positive, We Enable, We are Open, We are Gutsy, We build Networks, We value Integrity</i> • Contributing to a great team culture 	